

USA Staffing®

Stage Release Notes

Release 25.06

April 3, 2025

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Completed System Functionality

The USA Staffing Release Notes provide an overview of the most recent functionality deployed to the USA Staffing Stage and Production environments. The  icon designates the completion of a feature previously defined in the Program Roadmap. To learn more about upcoming features and the release schedule for the USA Staffing Stage and Production environments, please visit the [USA Staffing Resource Center](#).

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Staffing Functionality

Dashboard

Vacancies

Added a hover over tooltip to the *Vacancy Number*, which displays the PP-Series-Grade(s) and the Office for the Vacancy. Also, the PP-Series-Grade(s) hover over tooltip displays for the *Position Title*.

Vacancy

Added a *Linked Requests* page under Vacancy, which provides HR Users the option to quickly approve Additional Selection requests in Awaiting Approval status associated with that Vacancy.

Discontinued the automatic transfer of the *Candidate Inventory* tag from a Vacancy to a New Hire record, improving reporting accuracy on Candidate Inventory selections. **Note:** Users may still manually add the *Candidate Inventory* tag to a New Hire record created from a Certificate and the tag will continue to automatically transfer from Onboard New Hire Request types.

Announcement

Increased the character limit of the *Work Schedule* optional text field on the Announcement Text page to 250 characters in alignment with USAJOBS. **Note:** This field can be accessed by clicking the note/pencil edit icon under the *Work Schedule* field in the Overview section of the Announcement.

Added *History* entries when adding, editing, or deleting questionnaire items after the announcement is released and is in *Pending Open Date* status.

Reviews

Added the ability for HR Users to add review *Followers* when creating, updating, or sending a Subject Matter Expert (SME) Review. HR Users can select followers from active Human Resources, Onboarding, or Hiring Manager Users as well as General Contacts. All followers will receive notifications when the SME Review is sent, completed, or recalled.

New Hire

The following forms have been updated in USA Staffing:

- SF 813
- Tax AR
- Tax AR-E
- Tax KS
- Tax LA-E
- Tax ME
- Tax MO
- Tax MS
- Tax MT-ETM
- Tax NC-EZ
- Tax OR
- Tax RI

Hiring Manager Functionality

Modified the *Eligible Series* column to facilitate the process for Hiring Managers when reviewing applicants for interdisciplinary positions on Applicant List Reviews. Hiring Managers will only see the job series that the applicant elected to be considered and for which HR has deemed the applicant qualified.

Administrative Functionality

Permissions

Updated the Requests permission section for Onboarding and HR Users to move *Manage RPI Status Updates* under *View RPI Status Updates*. Users must have the *View RPI Status Updates* permission enabled to activate and enable the *Manage RPI Status Updates* permission.

User Profile

Restricted HR Users' ability to modify the *First Name*, *Last Name*, and *Employee ID Number* in their own profile for reporting integrity purposes. **Note:** Office Administrators retain permission to perform these updates. Please contact your designated Office Administrator for assistance.

USA Hire Functionality

No updates.

Reporting and Analytics

Reporting and analytics enhancements can be reviewed on the Release Notes page of the [USA Staffing Data Resource Center](#).